



AUCTION DONATION FORM

Goods, Services, In-Kind Donations

Auction proceeds support student tuition assistance and faculty professional growth at The Bishop's School.

FORM DEADLINE: FEBRUARY 20, 2019

DONOR DETAILS - For more information or to donate online visit auction.bishops.com

Donor/Company: (As you want to be listed) _____

Address: _____

City, State, Zip: _____ Phone: _____

E-mail: _____ Website: _____

The below person may be contacted to clarify details and will be listed as the contact for donation redemption, unless noted otherwise.

Contact Name: _____ Contact Title: _____

Contact Phone: _____ Contact E-mail: _____

DONATION *Please complete a separate form for each donation.*

Item Value: \$ _____ Donation is a: Certificate/Voucher Tangible Item Both
 (Estimated Fair Market Value)

Description: (Who, What, Where, How Many etc.) _____

Restrictions: (Exclusions, black-out dates, limitations, etc.) _____

Expires: Never 10/27/2019 (6 months from Auction) 4/27/2020 (1 year from Auction) Other: _____

Providing promotional materials? (Business cards, flyers, etc.) No Yes (Describe) _____

DONATION TRANSFER

- Donated item is included/attached.
- Donated item will be mailed/delivered to The Bishop's School. Delivery date: _____
- Please have auction staff pick-up donated item. Pick-up date: _____ Location: _____
- Please have auction staff create a gift certificate.*

* Contact details listed above will be included on gift certificates for winners to redeem. Please specify if otherwise.

SIGNATURE: _____

DATE: _____

RETURN FORM TO:

The Bishop's School Auction • 7606 La Jolla Blvd • La Jolla, CA 92037-4799
auction@bishops.com • (858) 875-0765 • auction.bishops.com

Please retain a copy of this form for your records

*Your donation may be tax deductible.
 Consult your tax advisor. Tax ID: 95-1642362.*

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|------------------------|-------------|-----------------|
| OFFICE USE ONLY | DATE: _____ | TRACKING: _____ |
|------------------------|-------------|-----------------|